

Terms of Reference (TOR) for Senior Procurement Specialist (National) (Individual Consultant)

1. Introduction

1.1 Although Bangladesh is highly vulnerable to earthquake due to its geological location, the government's preparedness is not adequate to address any of its aftermath. Given the lack of recent earthquake events, an understanding of earthquake risk and corresponding strategies to mitigate the impact of such events is lacking. A National Plan on Disaster Management includes an Earthquake Management Plan and a National Earthquake Contingency Plan, which have been developed under the Ministry of Disaster Management and Relief. These plans identify response and risk reduction activities with corresponding lead and support agencies. However, the plans lack the comprehensive vision of a national earthquake strategy, and a convincing demonstration of benefits, implementation, and controls. Furthermore, the institutional structure for multi-stakeholder engagement to deal with a problem as complex as urban earthquake risk is also lacking and the existing plans do not engage agencies and organizations in a sustainable way.

1.2 To respond to this critical gap in the management of disaster risk in Bangladesh, this project represents the response & preparedness phase of a multi-phase national DRM program to build institutional capacity to mitigate the impact of earthquakes in the rapidly urbanizing cities of Bangladesh. The objective of the overall engagement is to develop a comprehensive approach to managing earthquake risk through a structured process of knowledge development, education, and planning (for preparedness and response) that involves a wide range of stakeholders to increase engagement and ownership.

1.3 Project Components

The Project comprises five components briefly described below:

Component A: Reinforcing the Country's Emergency Management Response Capacity

An emergency management system will be put in place that will mobilize the resources at all levels and assign roles and responsibilities more efficiently. The system will be guided by international standards and principles of emergency management and in conformity with national laws and guidelines incorporated in the Disaster Management Act of 2012 and SOD 2010. The overall goal is to design and operationalize an integrated emergency management system in Bangladesh that will enable the country to plan and respond to both common, everyday emergencies as well as major disasters in an organized and effective manner.

Component B: Vulnerability Assessment of Critical and Essential Facilities

The objective of this component is to develop the consensus-driven analytical foundation required for longer-term investments to reduce risk in the built environment of Dhaka, Sylhet and other cities in Bangladesh. It concentrates on two activities, the first of which is an assessment of the vulnerability of the built environment in Greater Dhaka to earthquakes and other major hazards, focusing on essential and critical facilities and infrastructure. The second activity is the development of risk-sensitive land use planning as a practice in Bangladesh. This will be informed by an understanding of the hazards, vulnerability, and risk facing urban centers, and by clearly stated consensus-driven disaster risk management (DRM) objectives and policies.

Component C: Improved Construction, Urban Planning and Development

The objective of Component C is to put in place the institutional infrastructure and competency to reduce long-term disaster vulnerability in Dhaka. It would address both the existing built environment as well as future development. The overall scheme for component C covers four areas of investment: (1) create a unit within RAJUK to support the integration of risk information into development planning; (2) put up the infrastructure and processes to ensure an efficient and integral mechanism for land use and zoning clearance, permitting and approval of site and building plans; (3) improve competency through professional accreditation, trainings, continuous education, as well as forums; and (4) strengthen building code implementation and enforcement.

The following activities will be implemented under Component C:

- Create and operationalize an Urban Resilience Unit (URU) in RAJUK (Component C1)
- Establish an electronic construction permitting system (Component C2, US\$ 8.7M)
- Set up a professional accreditation program for engineers, architects and planners (Component C3)
- Improve building code enforcement within RAJUK jurisdiction (Component C4)

Component D: Project Coordination, Monitoring and Evaluation

The objective of Component D is to provide necessary funding for project coordination, monitoring and evaluation. It will also ensure periodic evaluation of the investment program to highlight the outputs and outcomes in support of a longer-term investment program.

Component E: Contingent Emergency Response

Following an adverse natural or man-made event that causes a major disaster, the Government may request the Bank to re-allocate project funds to this component (which presently carries a zero allocation) to support response and reconstruction.

The Consulting service for this assignment is relevant to component A which comprises the following activities:

- Renovate and outfit national-level Disaster Risk Management (DRM) facilities (**Sub-Component A1**)
- Build, renovate and outfit local-level City Corporation and Fire Service and Civil Defense (FSCD) DRM facilities in Dhaka and Sylhet (**Sub-Component A2**)
- Supply, install and integrate specialized Emergency Management and Communications Technology (ECT) equipment for DRM and emergency response within national-level and local-level agencies(**Sub-Component A3**)
- Supply specialized search and rescue equipment to local-level agencies involved in DRM(**Sub-Component A4**)
- Provide Training, Exercises and Drills (TED) to national-level and local-level agencies involved in DRM (**Sub-Component A5**)

Sub-component A1 and A5 above will be implemented by DDM and **sub-component A2, A3 and A4 will be implemented by DNCC.**

The Dhaka North City Corporation (DNCC) has been implementing component A2, A3 and A4 of the project. Most part of the DRM facilities (Sub-component A2) and Search & Rescue equipment (Sub-component A4) are completed. The Project is seeking to recruit a Senior Procurement Specialist to join its Project Implementation Unit (PIU) to lead the procurement of all sorts of goods (specially ECT equipment Sub-component A3), works and services of both National and International.

2. Objective of the Assignment:

Borrower's ability to successfully implement a project fulfilling the fiduciary requirements of the various stake holders are largely affected by the adequacy and quality of the procurement management system used in the project implementation. To attain and maintain the quality and effectiveness of the procurement management system, the existence of an organization for procurement management functions having in place, staff with adequate qualifications and appropriate experiences with clearly defined authorities and responsibilities is inevitable. The Procurement Specialist will be appointed as key personnel of the project to support and coordinate the procurement of the PIU to ensure fiduciary safeguards while facilitating for smooth operation of the procurement management and address issues following World Bank guidelines and Govt. rules and procedures.

3. Scope of Works:

The scope of services of the Senior Procurement Specialist will include but is not limited to:

- i. Lead all sorts of national and international bidding processes. The procurement should be done in accordance with the guidelines of the World Bank and Public Procurement Rules of Government of Bangladesh (where applicable);



