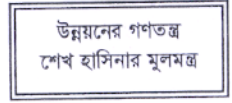


Dhaka North City Corporation



Memo no- 46.207.011.03.02.5446.2011-256

Date-05/09/2017

Office Order

Mr. Toropder Masud Parvez, Driver (Light), Transport Department, Dhaka North City Corporation, Dhaka, Bangladesh has been granted earned leave (ex-Bangladesh) for travelling to South Korea for 30 days starting from 23/09/2017 to 22/10/2017 or from the date of commencement of leave. This leave is granted to meet his brother's illness there under the following terms and conditions.

2. The terms and conditions of this order are as follows:

- (I) All expenses will be borne by himself. No part will be borne by Dhaka North City Corporation or the Government of Bangladesh.
- (II) He would not stay abroad beyond the permitted period.
- (III) All his leave will be treated as earned leave with full average salary.
- (IV) He will join to his work place after coming to country.
- (V) He will report to the authority before leaving the work place.

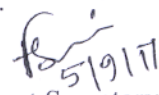
3. This order is issued with the approval of the competent authority.

S/d
(Dulal Krishna Saha)
Secretary (Joint Secretary)
Dhaka North City Corporation.
Date-05/09/2017

Memo no- 46.207.011.03.02.5446.2011- 256

Copy forwarded for information and necessary action to:-

1. Director General, Passport & Immigration, Dhaka.
2. Director, Hazrat Shahjalal International Airport, Dhaka.
3. General Manager, Foreign Exchange Division, Bangladesh Bank, Dhaka.
4. General Manager, Transport Department, Dhaka North City Corporation.
5. Chief Accounts Officer, Dhaka North City Corporation.
- ✓ 6. Systems Analyst, Dhaka North City Corporation (Request to issue in website).
7. P.S to Honorable Mayor, Dhaka North City Corporation.
8. Staff Officer to Chief Executive Officer, Dhaka North City Corporation.
9. Asstt. Secretary, Establishment-2, Dhaka North City Corporation.
10. Officer in charge, Immigration, Hazrat Shahjalal International Airport, Dhaka.
11. PA to. Secretary, Dhaka North City Corporation.
12. Mr. Toropder Masud Parvez, Driver (Light), Transport Department, Dhaka North City Corporation.
13. Office copy (File no-46.207.011.03.02.5446.2011, Dated-09/2/2011).


Assistant Secretary
Establishment-2
Dhaka North City Corporation.