



(বিদেশি সংস্থা সংশ্লিষ্ট হওয়ায় ইংরেজিতে লিখা)

Memo No.-46.10.0000.003.25.007.16.- 54

Date: 14 Vadro 1426  
29 August 2019

**Subject: Sanction for visiting Japan for official purpose.**

The undersigned is directed to convey the sanction of the Dhaka North City Corporation in favour of Mr. Md. Nuruzzaman Khan, Sub Assistant Engineer, Environment, Climate and Disaster Management Circle, Dhaka North City Corporation, Bangladesh to participate in the “Comprehensive Community-based Disaster Risk Reduction (201984498J002)” to be held in Japan during 23 September – 02 November 2019 (excluding transit period) under the following terms and conditions:

02. Terms & Conditions:

- The period will be spent for the program including travel will be treated as on duty.
- He will draw his usual pay and allowances from Bangladesh in local currency.
- All the expenses in connection with the visit in Japan will be borne by JICA.
- On return from abroad, he will report to Dhaka North City Corporation and submit a report within 07 (Seven) days.
- He will not be allowed to stay abroad beyond the deputed period.

03. This order is issued with the approval of the competent authority.

(Rabindra Sri Barua)  
(Joint Secretary)  
Secretary

Dhaka North City Corporation  
Phone: 8834930, Fax:8834983

**Copy forwarded for kind information and necessary action to (Not in order of seniority):**

- Senior Secretary, Ministry of Foreign Affairs, Bangladesh.
- Secretary, Local Government Division, Bangladesh Secretariat, Dhaka.
- Director General, Immigration and passport, Dhaka.
- Director, Hazrat Shah Jalal (R) International Airport, Dhaka.
- H. E Ambassador, Embassy of Japan, Plot No. 5 & 7, Dutabash Road, Baridhara, Dhaka-1212.
- H.E Ambassador, Embassy of the people's Republic of Bangladesh, Embassy of Bangladesh, 3-29, Kioicho, Chiyoda-ku, Tokyo 102-0094, Japan
- Chief Engineer, Dhaka North City Corporation.
- General Manager, Foreign Exchange Division, Bangladesh Bank, Dhaka.
- Chief Accounts Officer, Dhaka North City Corporation.
- PS to Honorable Mayor, Dhaka North City Corporation
- Staff Officer to Chief Executive Officer, Dhaka North City Corporation,
- System Analyst, Dhaka North City Corporation (with a request to upload the GO in the DNCC official website).
- Assistant Secretary, Establishment-2/Training Cell, Dhaka North City Corporation.
- Immigration Officer, Hazrat Shah Jalal (R) International Airport, Dhaka.
- Mr. Md. Nuruzzaman Khan, Sub Assistant Engineer, Environment, Climate and Disaster Management Circle, Dhaka North City Corporation.
- Office copy/Personal file.